

WWW.SITewizARD.CO.UK

REQUEST DOMAIN NAME CHANGE

DATE.....

PLEASE NOTE:

We offer AMAZING deals on our hosting. All our hosting packages INCLUDE domain renewal fees and are hosted on clustered servers with 100% up time. Don't leave without checking out our Windows or Unix hosting packages from £9.75 per month. **If you should decide to stay with SiteWizard you'll get outstanding value and a great service.**

You do NOT need to transfer your domain(s) to allow email and hosting services to be held elsewhere. You can simply ask the new ISP what their NAMESERVERS are, and request a **free change** (below) this will give the new ISP full technical control, whilst ensuring the domain name is safely secured with us - one of the only ISPs left in the country that will ALWAYS give you a courtesy call before allowing your domain to expire. Never lose that valuable domain name!

If any .net/.com/.org domain is within 30 days of its expiry date, it will need to be renewed before it can be transferred.

DOMAIN NAME(S):

INVOICE NO. (if known):

FREE NAME SERVER CHANGE DETAILS

PRIMARY NAME SERVER:

SECONDARY NAME SERVER:

[e.g. ns1.nswizard.co.uk, ns2.nswizard.co.uk]

TRANSFER DETAILS (small admin fee applies)

IPS TAG (for .uk domains only):

ADMIN CONTACT EMAIL ADDRESS:

[responsible for authorising any transfer request made - required for .com .net .org .info .biz]

REGISTRANT DETAILS

REGISTRANTS NAME:

REGISTRANTS ADDRESS:

TELEPHONE NO:

FAX NO:

EMAIL ADDRESS:

CARD DETAILS

CARD TYPE:

CARD NO:

VALID FROM:

EXPIRY DATE:

ISSUE NO:

CVV2*:

NAME ON CARD:

ADMIN FEE £:

* CVV2 is the last three digits that appear in the signature strip at the back of your credit/debit card

PLEASE CARRY OUT THE INSTRUCTIONS ABOVE AT YOUR EARLIEST POSSIBLE CONVENIENCE

SIGNED BY.....

PRINT NAME.....

POSITION.....

ADMINISTRATION FEES:

If you should decide to stay with SiteWizard and just change your Name Servers, or if you should decide to use our professional hosting or web design services then there is no fee. If you are moving your domain away there is a small admin fee (This is just £10 + VAT and is the same charge that Nominet make to change a TAG)

PLEASE FAX THIS COMPLETED FORM TO: 01622 206700